

Date: 13/03/2025

TENDER N° 2024_06

SUPPLY OF MERCHANDISING PRODUCTS

Number of lots: 3

1. **CLOTHING AND TEXTILE ARTICLES**
2. **PROMOTIONAL ARTICLES**
3. **STATIONERY AND WRITING MATERIAL**

Contracting authority: **European School of Mol.**

Award method: **Best value for money.**

Type of contract: **Negotiated procedure for middle value Multiple framework contract with reopening of competition for each lot).**

Estimated Value: **142.999€ (whole duration of 4 years)**

Part 2.- Technic Specifications

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1. BACKGROUND AND OBJECTIVES

The European School of Mol aims to sign a FWC for the supply of promotional and merchandising material, in order to foster the logo, image and corporate identity of the institution in a unified and professional way. At the same time, it intends to organize and optimize the purchases of this type of material, through formulas or systems aimed at expanding competition, rationalizing spending by obtaining the greatest possible variety of articles, sustainability in materials and establishing an ordering system in which to choose the best articles on the market that adapt to the specific needs of the events or marketing activities of the school.

In this way, the articles can be available, strategically, to the entire educational community: students, parents, teachers, and staff, etc, or even to external people, who can disseminate the image of the European School of Mol, achieving a spirit of belonging to our multicultural community.

2. GENERAL CONDITIONS:

The minimum order considered.

It is the minimum quantity of products per order that suppliers will consider when determining the unit price in their economic offer. In any case, it should never exceed the retail price offered by each supplier.

Maximum unit price excluding VAT.

This price must be calculated including handling, bagging, lettering, or logo marking, folding and/or labelling, transport to the place of destination. Bidders will offer prices without exceeding this price range.

Incoterm.

All materials will be delivered and placed at the location specified by contracting authority. Free of any charge for all transport, customs duties, transshipment insurance, delivery ready-to use, unpacking, etc.

Characteristics of the products to be budgeted and marked:

Given the wide variety of marking options, colours, sizes, product configuration, raw material, printing techniques, etc. the technical characteristics of the product to be budgeted will be those stipulated in this annex.

Printing of logos, brands, or labels:

Prior to requesting a purchase order, the contracting authority and the contractor will agree on the possible options for measurements, colours, designs, etc.

Maximum delivery time:

A maximum delivery period of **90 days** is established for the articles, counting from the issue of the purchase order. However, bidders may offer shorter delivery times, which will be evaluated using the mathematical formula of criterion CR-3 of the Administrative Specifications.

If the tenderer does not meet the agreed delivery date, the contracting authority may determine the penalty of excluding the tenderer from subsequent purchases or cancel the contract outright.

During the execution / performance of the contract, any breach in this delivery time must be a non-negotiable commitment, except for “force majeure”, duly justified. If the agreed deadline is ultimately not met by the contractor, the Authority contracting of the European School Mol may withhold payment of the invoice by 5% of the total amount as a performance guarantee or may determine the penalty of excluding the tenderer from subsequent purchases or cancel the contract outright Therefore, it is requested that the delivery date offered be realistic.

Samples





To assess quality, bidders may voluntarily (not obligatorily) send some physical product samples. These samples may be collected once the tendering award period has ended.





3. LOTS





The technical conditions that the main products must offer are detailed below. However, bidders may propose technical improvements that will be taken into account in the evaluation of the technical quality criteria CR1.

Additionally, suppliers may offer variants and options, which may be considered for future purchases. However, they will not be taken into account when evaluating the mathematical formulas to assign scores on prices, compared to the rest of the bidders.







2.1. LOT 1 “CLOTHES AND TEXTILE ARTICLES”

Photo example	ARTICLE	Minimum order considered	Maximum unit price excluding VAT
	1. Men's T-Shirt Features: 100% cotton. Grammage: 145-155 grams. Round neck. Double stitching on collar, sleeves, and hem. Shoulder-to-shoulder reinforcement. Lycra collar. Different colours. Two markings: One on the chest to a colour. Another marking or label on the inside of the neck with the information of the size and wash. Sizes: S, M, L, XL and XXL. Brand JHK or equivalent. Lightly fitted model.	250	5.50€
	2. Women's T-Shirt Features: 100% cotton. Grammage: 145-155 grams. Round neck. Double stitching on collar, sleeves and hem. Shoulder-to-shoulder reinforcement. Lycra collar. Different colours. Two markings: One on the chest to a colour. Another marking on the inside of the neck with the information of the size and wash (so they will not have a label on paper). Sizes: XS, S, M, L and XL. Mark JHK or equivalent. Lightly fitted model.	250	5.50€
	3. T-Shirt Child Features: 100% cotton. Grammage: 120 - 155 grams. Round neck. Double stitching on collar, sleeves and hem. Shoulder-to-shoulder reinforcement. Lycra collar. Different colours. Two markings: One on the chest to a colour. Another marking on the inside of the neck with the information of the size and wash (so they will not have a label on paper). Sizes: 3-4, 5-6, 7-8, 9-11, 12-14 years. Mark JHK or equivalent.	100	4.50€
	4. Men's Polo Features: Short-sleeved polo shirt with ribbed collar and sleeves and 3-button placket. It covers reinforced seams on the neck. Different colours. Embroidered logo on the chest to a colour. Small label sewn on the sleeve with the “ES Mol” logo. Fabric: 65% polyester/35% cotton. Grammage: 170-220 gr. Sizes: S, M, L, XL and XXL.	100	12 €

	5. Women's polo shirt Features: Short-sleeved polo shirt with ribbed collar and sleeves and 3-button placket. It covers reinforced seams on the neck. Different colours. Embroidered logo on the chest to a colour. Small label sewn on the sleeve with "ESMOL". Fabric: 65% polyester/35% cotton. Grammage: 170-220 gr. Sizes: XS, S, M, L and XL.	100	12 €
	6. Unisex Polo long-sleeved Features: Long-sleeved polo shirt with ribbed collar and sleeves and 3-button placket. It covers reinforced seams on the neck. Different colours. Embroidered logo on the chest to a colour. Small label sewn on the sleeve with "ES Mol". Grammage: 170-220 gr. Sizes: S, M, L, XL and XXL.	100	12 €
	7. Unisex Sweatshirt Features: Waist, collar, and cuffs in cotton/Lycra to preserve shape. Different colours. Marking the logo in a position to a colour. Fabric: 70% cotton, 30% polyester. Gamage: 280g/m2. Sizes: S, M, L, XL and XXL.	100	15€
	8. Plastic Waterproof Jacket 100% Nylon Taffeta (waterproof fabric). Sizes: S, M, L, XL and XXL. (Men's option and women's option). With zipper. Hooded at the neck.	200	15€
	9. Unisex Hoodie Features: Fleece combed fleece lining. Mounted sleeves, kangaroo pocket, hood lined with contrasting drawstring, double stitching in the finish, side seams, tight cut. Different colours. Marking the logo in a position to a colour. Fabric: 50% cotton - 50% polyester. grammage: 280g/m2. Sizes: S, M, L, XL and XXL.	100	18 €
	10. Unisex baseball player Features: With buttons (closed under pressure) and two pockets. Different colours. Logo embroidered in one colour. Knitted collar, cuffs, and waist with striped details. Fabric: 80% cotton / 20% polyester. Grammage: 300 g/m2 Sizes: XS, S, M, L, XL and XXL.	100	30€
	11. Reflective bib- Standard safety vest Certificate EN ISO 20471. 2013 + A1: 2016. Öko-Tex 100 standard. Two transverse reflective stripes. Size adjustable by two Velcro closures. Logo on the back	100	4€
	12. Cap Features: Two-colour trucker cap. Front and visor: 100% cotton. Mesh netting: 100% polyester. Grammage: 185 g/m2. 5 panels. Ventilation mesh. Adjustable snap closure. Curved visor. One size. Adjustable size. Logo marked in two colours.	100	7 €











	13. Sports scarf Tubular Jacquard fabric (seamless) to one side 100% acrylic, Minimum 2 colors Size: 17 x 140	100	4€
	14. Apron Features: Twill fabric apron of 65% polyester and 35% cotton of 240 gr / m2, with two front pockets and side ribbons of 1 meter to adjust to the front or back waist. Blue colour. Logo printed with one colour.	100	10€
	15. Panamanian-style Polyester Hat, With tape with silkscreen printing in one colour.	250	5 €
	16. Towel Features: Cotton, two-tone fabric with logo, weight 450 gr. Size 100x180 cm.	150	9 €


2.2. LOT 2 “PROMOTIONAL ARTICLES”

Photo example	ARTICLE	Minimum order considered	Maximum unit price
	1. Umbrella Features: automatic opening and closing, with the logo printed in ink. Polyester. Minimum Sizes 103 x 89	100	6€
	2. Cup Features: American-style cylindrical ceramic mug, 350 ml capacity, with ink marking in two positions. Weight approx.: 325 gr. Suitable for microwave or dishwasher	200	5 €
	3. Lanyard Features: 90m blue lanyard tape (45cm each side), 2 cm wide	1000	0,60 €
	4. JoJo Clip 80 cm cable reel with a universal metal carabiner closure.	500	6€
	5. Transparent rigid plastic credential holder resealable Vertical and horizontal PVC material, end-fitting design. Supports up to 3 credit card-sized cards with a thickness of 0.76mm	500	2€
	6. Cotton bag Features: Cotton bag (220 g/m ²) with two 30 cm handles and ink marking on one side.	250	2 €

	7. Nylon Bag Strings Features: Polyester backpack with a coloured outer pocket featuring a zip closure and headphone outlet, plus two drawstring handles that also serve to close the main compartment. Logo marked in ink.	200	2 €
	8. Aluminium bottle Features: Aluminium bottle, 650 ml capacity, with screw cap (with handle on the cap). Marking an ink.	50	5 €
	9. Transparent bottle Features: 500 ml transparent blue BPA-free Tritan plastic bottle with an anti-leakage cap and a transport strap. Logo marked in ink	50	2,5 €
	10. Glass Taper Features: 0.65-0.7 l capacity, borosilicate glass with a hermetic closure. Suitable for the refrigerator and freezer (max. -40°C), oven-safe (max. 400°C), microwave-safe (max. 120°C), and dishwasher-safe. Logo marked in ink.	100	6 €
	11. Bamboo Fibber Taper Features: Lunch box made from a combination of natural bamboo fibre and PP material. 700 ml capacity, BPA-free, and suitable for the dishwasher, microwave, and freezer. Includes adhesive tape, fork, and knife.	150	7 €
	12. Portable thermal bag for taper Capacity ranging from 0.7 to 1 litre with an adjustable shoulder strap. Logo marked in ink.	100	8 €
	13. Custom keychain Features: Customised metal keychain. Size: +/- 5 cm in height (excluding the keychain projection), +/- 3 cm at the widest part, and 1.5 cm thick.	250	1.50€
	14. Webcam cover Features: PC camera protector, monochrome, logo marked in ink. Size: 4 x 1.5 cm (approx.).	250	1 €
	15. Mole soft toy Stuffed animal of the school mascot “Mol”. 10-15 cm high Washable acrylic-polyester material.	100	20€
	16. Raffia Bag Features: Sturdy and reusable large raffia bag. Approximate size: 50 x 12 x 40 cm. Logo marked in ink on both sides.	250	2€

2.3. LOT 3 “STATIONERY AND WRITING MATERIAL”

Photo example	ARTICLE	Minimum order considered	Maximum unit price
	1. Ballpoint pens Features: Blue ink plastic pen, with one colour marking. Mechanism with suspended spring.	5000	0.35€
	2. Pencils Features: Wooden pencil without eraser, with ink marking in two positions.	5000	0.30€
	3. Notebook A5 Minimum of 180 pages, with side ring binding. EU Ecolabel-certified paper. Hard cardboard cover with logo marking	250	6€
	4. Notebook A4 Minimum of 180 pages, with side ring binding. EU Ecolabel-certified paper. Hard cardboard cover with logo marking.	200	7 €
	5. Pencil case Features: Pack pen and portamines, with ink marking on both pieces. Quality writing.	150	8 €
	6. Ergonomic wristband mouse pad Dark blue colour, with logo marking on the support part.	200	4€
	7. Portfolios Accordion Size A4. Minimum 12 Comparisons	100	10€
	8. Computer wallet Features: Crossbody computer wallet with outer pocket with zipper or Velcro. Adjustable shoulder strap. Size: 28x36x9 cm or similar. Logo marked to a colour.	50	20€
	9. Basic Backpack Features: Exterior pocket with zipper, logo marked in ink on a PVC label or similar attachment. Measures 43 x 32 x 9 cm or similar. With small pocket on the front and a large pocket. The outside of the back padded and with adjustable handles	100	20€
	10.Executive Backpack Backpack (minimum 30 x 42 x 14 cm or similar) with two compartments and an exterior pocket with a zipper. High quality. USB output. Large, padded compartment for a laptop. Organiser panel in leatherette with several independent pockets. Ergonomic, padded straps and back with AirMesh protector. Logo marked in ink.	50	50 €

	11. Trolley suitcase Features: Cabin trolley bag with two wheels and an extendable handle, with the logo marked in ink. Minimum size 35 x 49x14 or similar	50	45€
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4. VARIANTS

Variants (alternatives to the model solution described in the Tender Specifications) are allowed.

On the initiative of the tenderer (but authorised by the contracting authority), variants of certain technical specifications described in the tender specifications may be offered on a voluntary basis, in order to be considered as a more interesting and technically more effective financial proposal compared to other tenderers. In this way, the contractor is allowed to offer an alternative solution or, in case of market fluctuations, that the products can be replaced, modified, or adapted, without detracting from the quality, before which the evaluation committee may take into account the following factors:

- That the materials are durable and, at the same time, more environmentally friendly. That is, they are made with recycled or biodegradable materials. For which they will be accredited with the corresponding environmental seals or ecolabels.
- The articles are manufactured with certified standards in Europe, in terms of safety and health prevention. This will be proven by the corresponding European standardization seals or ISO quality standards.
- That the products meet social responsibility standards regarding workers. In other words, they must not come from countries that fail to uphold key International Labour Organization (ILO) agreements, particularly those related to child labour and exploitation.

5. OPTIONS

Optional products (additional items requested by the contracting authority) may be offered at the tenderer's discretion. There is no obligation to submit a price for these optional services. However, if the tenderer chooses to provide them, they must clearly indicate this in their tender, along with the proposed prices (see Annex 4 – Model of Offer to be Evaluated).

The contracting authority will not take into account the proposed optional services when ranking the tenders. If the successful tenderer proposes additional services in its tender, the contracting authority will then consider, before signing the contract, whether these services are directly related to the subject matter of the contract and the specifications and decide whether to accept them.

6. PLACE OF PERFORMANCE: WHERE WILL THE CONTRACT BE PERFORMED.

The supplies will be delivered at **European School of Mol**

Address: Europawijk 100, 2400 Mol (Belgium)

How to arrive: <https://goo.gl/maps/Se7n9eez7waR7AU78>