



Schola Europaea
European School of Mol

DESCRIPTION SPECIFICATIONS

NEGOTIATE PROCEDURE OF MIDDLE VALUE TENDER 2025_04

PERIMETRAL FENCES AND DOORS

Award method: **Best value for money**

Type of contract: **Framework contract.**

Contracting authority: **European School of Mol.**

Estimated value: **142.999,99€**

Administrative and technical specifications

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1. SCOPE AND DESCRIPTION OF THE CONTRACT

1.1. Legal basis: What are the rules?

The following provisions shall apply to this tender:

- [the Financial Regulation of the European Schools](#) and
- [Regulation \(EU, Euratom\) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union](#) (the Financial Regulation).¹

1.2. Subject: What is this call for tenders about?

The subject of this call **for tenders is the installation of perimetric fences, for the demarcation of spaces on the campus of the European School Mol.**

1.3. Parcels: Is this call for tenders divided into lots?

This call for tenders is not subdivided into lots.

1.4. Description: What do we want to buy through this tender (minimum technical specifications)?

The supplies covered by this invitation to tender, including any minimum requirements, are described in detail below.

Background and objectives

The European School of Mol is planning to set up a framework contract for the installation and repair of fences and gates to delineate the different playgrounds for students.

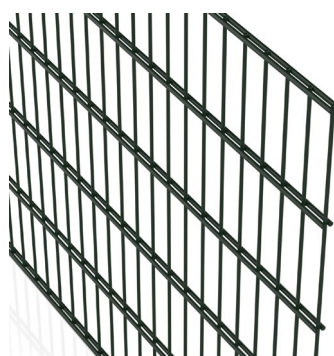
- 1.4.2. Technical description The fencing and gates must comply with the CE marking in accordance with the Machinery Directive (if applicable).
- Implementation must comply with: NEN-EN 1176, NEN-EN 13241 and NEN-EN ISO 1461.
- All materials must be durable, corrosion resistant and easy to maintain.
- Colour coating in RAL colour at the customer's choice (powder coating or wet paint after hot-dip galvanising).

Screens

- Type of fencing: Double Wire Mesh (DSM) or Wire Mesh Fence
- Height: at least 1.2 m (depending on location and function).
- Panels:
 - Double wire mesh 8/6/8 mm (horizontal bars 8 mm, vertical bars 6 mm).
 - Mesh size: approximately 50 × 200 mm.
- Poles:
 - Steel profile, minimum 60×40×2 mm.
 - Galvanized and coated.
 - Installation in concrete foundation at least 60 cm deep.
- Concrete slabs:
 - Thickness of the concrete slabs between the piles: at least 3.5 cm
- Confirmation:
 - Stainless steel clamps or aluminium holders, vandal-resistant

¹ Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 (OJ L 193, 30.7.2018, p. 1).

- Provide at least 2 wires for wire mesh fencing



Gates

- Species: swing gate (manually with the possible to automate).
- Passage width: variable, minimum 4.0 m for vehicles, 1.0 m for walkway.
- Construction:
 - Steel frame profiles, minimum 60×60 mm.
 - Infill similar to fencing panels (DSM or bars).
- Hinges and locks:
 - Stainless steel hinges, adjustable.
 - Cylinder lock with 3 keys.
 - Possibility of integration into the access control system (electronic locks).



Finishing and durability

- All steel parts must be hot-dip galvanized according to NEN-EN ISO 1461.
- Optional: duplex system (galvanizing + powder coating).
- At least 10 years warranty on corrosion protection.
- Optional finish with a sign vowel (40 cm) between the fence and the grass.

Assembly and delivery

- Installation in accordance with drawings and location supplied by the staff of the European School.
- All foundations in concrete C20/25.
- Delivery including overhaul drawings and maintenance instructions.
- Comply with health and safety regulations during assembly.

Specification table

Component	Specification	Unit	Entry field
Fence height	1.2 m (minimum)	m	90

Type of fencing	DSM / Bars / Wire Mesh	-	DSM or mesh size
RAL colour	Customer choice	RAL	9005
Number of walkways	1,0 m wide	Pieces	1
Number of swing gates	4.0 m wide	Pieces	2

Example of implantation



- 1 double port on the left
- 1 double port + 1 single port on the right (top)

An on-site visit is recommended to prepare a correct offer.

Tenderers requesting a technical visit to view the site can make an appointment by sending an email to mol-procurement@eursc.eu up to three days before the closing date for submission of tenders.

1.5. Variants: Are variants allowed?

Variants (alternatives to the model solution described in the tender specifications) are not permitted. The *contracting authority will disregard the variants described in a tender.*

1.6. Options: additional optional services?

No option is requested. The *contracting authority will disregard any option proposed in a tender.*

1.7. Deliverables

Once the materials have been delivered or the services have been performed, a delivery note must be provided for prior acceptance of the invoice, provided that the execution is correct with these specifications or with regard to the description of the individual purchase order.

1.8. Place of performance: Where is the contract performed?

The services and deliveries are delivered to the European School of Mol (Europawijk, 100.- 2400 Mol (Belgium)

Incoterm: All materials shall be delivered and placed at the location specified by the contracting authority. Free of all costs for all transport, customs duties, transshipment insurance, ready-to-use delivery, unpacking and installation, etc.

1.9 Nature of the contract: How will the contract be performed?

The procedure will lead to the conclusion of a framework agreement.

A framework contract provides for a mechanism for future repeat purchases by the contracting authority in the form of specific contracts. The signing of a framework contract does not oblige the contracting authority to conclude specific contracts with a framework contractor.

The framework contract shall be concluded with one contractor. Specific contracts shall be awarded on the basis of the conditions laid down in the framework contract, refined or, in duly justified circumstances, supplemented to take account of the particular circumstances of the specific contract. The details are set out in Article I.4.3 of the draft contract.

Tenderers must take full account of the provisions of the draft contract as it determines and governs the contractual relationship(s) between the contracting authority and the successful tenderer(s). Particular attention shall be paid to the provisions specifying the rights and obligations of the contractor, in particular those relating to payments, performance of the contract, confidentiality and checks and audits.

By submitting a tender, the tenderer also accepts all the terms of the draft contract attached to these specifications. The successful tenderer can no longer request an amendment of any clause.

Scope and value of the contract: How much do we plan to buy?

An indicative estimate of the volumes to be ordered over the entire duration of the framework contract shall not exceed **HUNDRED TWO-FOURTH NEXT NEXT NEXT EURO AND NEXT NEXT EUROCENT (142.999,99€)**

This volume is only an estimate and there is no commitment as to the exact quantities to be ordered. Actual quantities depend on the quantities that the contracting authority will order through specific contracts. Under no circumstances may the maximum amount of the FWC, i.e. the maximum amount that may be spent under the FWC for each lot, be exceeded.

The contract ends automatically if this maximum amount is reached, without notice of default or compensation, unless an addendum has previously been signed by both parties.

If the total amount for a contract is reached, orders may no longer be placed under that contract, without notice or compensation, unless an addendum has been signed in advance by both parties.

Duration of the contract: How long do we plan to use the contract?

The contract or order form resulting from the award of this contract shall be concluded for a period of 12 months, which may be tacitly renewed three times for successive periods of 12 months, i.e. a maximum of 48 months, unless one of the parties receives formal notification to the contrary at least three months before the end of the current term.

1. EVALUATION AND AWARD

The evaluation of tenders meeting the conditions for submission shall consist of the following elements:

- verify that the tenderer has access to tenders;
- verification of the non-exclusion of tenderers on the basis of the exclusion criteria;
- selection of tenderers on the basis of selection criteria;

- verification of compliance with the minimum requirements laid down in the tender specifications;
- Evaluation of tenders on the basis of the award criteria.

The *contracting authority shall assess* the above elements in the order it deems most appropriate. If the assessment of one or more elements shows that there are grounds for rejection, the tender shall be rejected and shall not be further subject to a full assessment.

The unsuccessful tenderers will be informed of the reason for rejection without receiving any feedback on the unassessed content of their tenders. Only tenderers for whom the verification of all the elements has not revealed grounds for rejection may award the contract.

The assessment shall be based on the information and evidence contained in the tenders and, where applicable, on additional information and evidence provided during the procedure at the request of the contracting authority.

For the assessment related to exclusion and selection criteria, the contracting authority may also refer to publicly available information, in particular evidence that it has access to a national database free of charge.

1.1. Exclusion criteria

The purpose of the exclusion criteria is to assess whether the tenderer is in one of the exclusion situations referred to in Article 136(1) of the Financial Regulation.

As proof of non-exclusion, each tenderer must submit with its tender a declaration on honour in the attached template. The declaration must be signed by an authorised representative of the entity providing the declaration.

The first check on the non-exclusion of tenderers will be carried out on the basis of the declarations submitted. The documents mentioned in the declaration on honour as supporting evidence must be provided on request and when necessary to ensure the proper conduct of the procedure within a time limit set by the contracting authority.²

Please note: a request for supporting documents in no way implies that the tenderer has been selected

1.2. Selection criteria

The purpose of the selection criteria is to verify that the tenderer has the legal, regulatory, economic, financial, technical and professional capacity to perform the contract.

The selection criteria for this call for tenders, including the minimum capacity levels, the assessment basis and the required evidence, are specified in the following sections.

Tenders submitted by tenderers who do not meet the minimum requirements will be rejected.

² The obligation to provide evidence shall be waived in the following situations:

- if the contracting authority is able to consult those supporting documents free of charge in a national database, in which case the economic operator shall provide the contracting authority with the internet address of the database and, if necessary, the necessary identification data to retrieve the document;
- where it is materially impossible to provide such proof.

When submitting its tender, each tenderer declares on its honour that it fulfils the selection criteria for the call for tenders. The attached model declaration on honour is used. The declaration must be signed by an authorised representative of the entity providing the declaration.

The initial assessment of whether a tenderer fulfils the selection criteria will be made on the basis of the declaration(s) submitted.

The following sections specify which proof of the selection criteria must be provided with the tender or may be requested at a later date during the procurement procedure.³

Please note that a request for supporting documents in no way implies that the tenderer has been selected.

1.2.1.1. Legal and regulatory capacity

Tenderers must demonstrate their legal capacity to perform the contract and their legal capacity to pursue the professional activity necessary for the performance of the services covered by this invitation to tender.

Legal and regulatory capacity shall be demonstrated by **proof of authorisation that the tenderer is authorised to perform the contract in his country of establishment and, if necessary, specific licences for works, in accordance with Belgian public regulations.**

1.2.1.2. Economic and financial capacity

Tenderers must meet the following selection criteria to demonstrate that they have the economic and financial capacity to perform the contract.

Criterion F1	
Minimum capacity	Average annual turnover of the last two financial years above EUR 30.000.00.
Supporting documents	Copy of the profit and loss accounts and balance sheet for the last two financial years for which accounts have been closed of each entity concerned, or, failing that, appropriate bank statements. The most recent year must have been completed within the last 18 months.

The tender must be accompanied by all the evidence of the above-mentioned economic and financial capacity.

1.2.1.3. Technical and professional capacity

Tenderers must meet the following selection criteria to demonstrate that they have the technical and professional capacity to perform the contract.

Criterion T1	
Tenderers must demonstrate their experience in installing fences.	
Minimum capacity	At least two (2) comparable (in size and complexity) projects completed in the last three years preceding the closing date for the submission of tenders, with an average minimum amount of EUR 10,000,00 per project.

³ The obligation to provide the supporting documents will be waived in the following situations if the *contracting authority can consult them free of charge* in a national database, in which case the economic operator shall provide *the contracting authority with the internet address of the database* and, if necessary, the necessary identification data to retrieve the document.

Supporting documents	A list of projects meeting the minimum capacity level. The list shall include details of the start and end dates, the total amount and scope of the project, the role and the amount invoiced. In the case of ongoing projects, only the part completed during the reference period shall be taken into account. As supporting documents for each project reference, the contracting authority may request declarations issued by the contracting authorities and contact them.
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All the above-mentioned proofs of technical and professional capacity must be attached to the tender.

Entities concerned shall not be exposed to conflicting interests which may negatively affect the performance of the contract. Where the contracting authority has identified such conflicting interests, it may conclude that the tenderer or an entity concerned does not have the necessary professional capacity to perform the contract to an appropriate quality standard.

The presence of conflicting interests is examined during the evaluation phase on the basis of the declarations in the declarations on honour.

1.3. Compliance with the minimum requirements of the tender specifications

By submitting a tender, a tenderer commits to perform the contract in full compliance with the terms and conditions of the documents for this call for tender. Particular attention is drawn to the minimum requirements specified in Section 1.4 of these specifications and to the fact that tenders must comply with applicable data protection, environmental, social and labour law obligations established by Union law, national legislation, collective agreements or the international environmental, social and labour conventions listed in Annex X to [Directive 2014/24/EU](#).

The minimum requirements must be respected throughout the duration of the contract. Compliance with these requirements is mandatory and cannot be subject to restrictions, conditions or reservations on the part of a tenderer and should not be the subject of negotiations initiated by the contracting authority.

G Tenders which do not meet the applicable minimum requirements will be rejected on the grounds of irregularity.

1.4. Award criteria

The purpose of the award criteria is to assess the tenders with a view to selecting the most economically advantageous tender.

Tenders will be evaluated on the basis of the following award criteria and their weighting:

CRITERIA	WEIGHT	EVALUATION SYSTEM
Cr.1. Technical proposal	20,00%	By applying value judgements
Cr.2: Prices per linear meter	75,00%	Through the automatic application of mathematical formulas
Cr.3: Warranty period	5,00%	Through the automatic application of mathematical formulas

Cr. 1	Technical proposal	Weight
Tenderers shall submit a project for material qualities and installation <u>in order to improve the conditions of the minimum technical specifications set out in point 1.4.2.</u> In other words, the evaluation committee will propose with higher quality materials, evaluate with higher score: 1. Safety measures and anchoring of the fence to the ground, waterproofing, robustness and structural rigidity, etc.: Max. 6.00 points. 2. More resistant and durable materials: anti-rust or anti-corrosion, anti-torsion, metal composition treatment, etc: Max. 5.00 points. 3. Ease of maintenance and cleaning: Max. 4.00 points. 4. Integration with the existing design of our school campus: variety, colors, etc. Max. 3,00 items. 5. Additional quality seals or labels in production: Max. 2.00 points.		20,00%

Cr.2	Prices	Weight
Tenderers will offer their prizes in the scenarios proposed and the scores will be awarded on the basis of the following arithmetic formula: $\text{Score} = 75,00 \text{ points} \times \left(\frac{\text{Best Offer}}{\text{Offer Considered}} \right)$		75,00%

Cr3	Warranty period	Weight
Tenderers with a warranty period of more than 10 years will receive higher scores based on the following arithmetic formula: $\text{Score} = 5,00 \text{ points} \times \left(\frac{\text{Offer Considered}}{\text{Best Offer}} \right)$		5,00%

The best offer is the cheapest. The offer with the best prices gets the maximum score.

The maximum points are the maximum score awarded in this section for the economic offer.

If a tenderer offers a guarantee equal to the minimum, he will receive 0.00 points.

1.5. Abnormally low tender

If the price proposed in the tender appears abnormally low (more than 25 % of the arithmetic average of all tenders received and accepted), the contracting authority may reject the tender under the conditions set out in point 23 of Annex 1.6 to the EU Financial Regulation.

1.6. Tie-breaking criteria

If several tenders are in the same proportion, the tenderers concerned shall be invited to submit a new tender until a decision has been taken on their tenders.

1.7. Award (ranking of tenders)

Tenders shall be ranked in each lot according to the best value for money in accordance with the following formula:

Cr.1. Technical proposal	20,00%
Cr.2: Prices per linear meter	75,00%
Cr.3: Warranty period	5,00%

$$\text{Cr. 1} * (20,00\%) + \text{Cr. 2} * (75,00\%) + \text{Cr. 3} * (5,00\%) = \text{Total score}$$

The contract will be awarded to the tender ranked first in each lot that complies with the tender specifications and is submitted by a tenderer who has access to tenders, is not in an exclusion situation and meets the selection criteria.

2. FORM AND CONTENT OF THE TENDER

Form of tender: how should the tender be submitted?

Tenders must be submitted in accordance with the instructions in the invitation to tender.

Please ensure that you prepare and submit your tender in good time so that we receive it by the deadline for submitting a tender indicated in the invitation. Any tender received after this date will be rejected by irregularity.

Content of the tender: which documents must be attached to the tender?

- **Tenderer Entity Form (Annex 1)**

Declaration on honour concerning the exclusion and selection criteria (Annex 2)

- **Your technical offer (Annex 3)**

- **Your financial offer (Annex 4)**

- **Bank account form (Annex 5)**

- **[Other useful documents (Annex XX)]**

The technical and financial tender shall be subject to the following requirements:

- *Technical offer.*

The technical tender must contain all the information necessary to assess compliance with point 1.4 of these specifications and the award criteria. Tenders that deviate from the minimum requirements or do not meet all requirements will be rejected on the grounds of non-compliance and will not be assessed further.

- *Financial offer.*

A complete financial offer.

In the event of discrepancies between different documents, only the amount indicated in the financial offer will be taken into account.

The financial offer shall be:

- Tenderers from countries outside the euro area must declare their prices in euro. The quoted price may not be revised in accordance with exchange rate movements. It is up to the tenderer to bear the risks or benefits of a change.

- indicate free of all duties, taxes and other charges, i.e. also free of VAT. Tenderers may indicate the amount of VAT, but must indicate it separately.

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The European Schools are exempt from these costs. The exemption is granted to the European Schools by the governments of the Member States.

In Belgium, the European Schools are exempted by exemption No 450, Article 42(3)(1)(4) of the VAT Code.

3. PROCESSING OF PERSONAL DATA

Any personal data forming part of or relating to TENDER, including its implementation, shall be processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, for the sole purpose of monitoring registration by the controller.

Tenderers or other persons whose personal data are processed by the controller in connection with this contract have specific rights as data subjects under Regulation (EU) 2016/679, in particular the right to access, rectify or erase their personal data and the right to restrict the processing or, where applicable, the right to object to the processing or the right to data portability.

If tenderers or other persons whose personal data are processed under this contract have questions about the processing of their personal data, they shall contact the controller: the Director of the European School Mol.

They may also contact the Data Protection Officer of the controller. They shall have the right to lodge a complaint with the European Data Protection Supervisor at any time.

Details of the processing of personal data can be requested from the controller.

List of annexes:

The following documents are annexed to this product specification and form an integral part of this product specification:

- Annex 1: Tenderer Entity Form
- Annex 2: Declaration on honour concerning the exclusion and selection criteria
- Annex 3: Technical offer
- Annex 4: Financial offer
- Annex 5: Bank account form
- [Annex XX: Any other useful document]