



**Europese School Mol
Ecole Européenne Mol
Europäische Schule Mol**

Specifications

for low-value to middle-value procedure.

Date: 28/10/2022

Procedure n°: **2022_009_ESMOL**

Object:

SUPPLY AND INSTALLATION OF VIDEO SURVEILLANCE CAMERAS

Type of procedure: negotiated procedure for **middle value contract**

Award method: **best value for money**

Type of contract: **direct contract**

Contracting authority: **European School of Mol**

TABLE OF CONTENTS

1.	SCOPE AND DESCRIPTION OF THE PROCUREMENT.....	3
1.1.	Legal basis: what are the rules?	3
1.2.	Subject: what is this call for tenders about?	3
1.3.	Lots: is this call for tenders divided into lots?	3
1.4.	Description: what do we want to buy through this call for tenders (minimal technical specifications)?.....	3
1.5.	Place of performance: where will the contract be performed?	7
1.6.	Volume and value of the contract: how much do we plan to buy?.....	7
1.7.	Duration of the contract: how long do we plan to use the contract?.....	7
2.	EVALUATION AND AWARD	8
2.1.	Exclusion criteria	8
2.2.	Selection criteria.....	9
2.3.	Compliance with the minimum requirements of the Tender specifications.....	10
2.4.	Award criteria	11
2.5.	Award (ranking of tenders)	13
3.	FORM AND CONTENT OF THE TENDER.....	14
3.1.	Form of the tender: how to submit the tender?.....	14
3.2.	Content of the tender: what documents to submit with the tender?	14
4.	PROCESSING OF PERSONAL DATA.....	16
	LIST OF ANNEXES:.....	16

1. SCOPE AND DESCRIPTION OF THE PROCUREMENT

1.1. Legal basis: what are the rules?

This tender is governed by the provisions of:

- [the Financial regulation of the European Schools](#) and
- [Regulation \(EU, Euratom\) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union](#) (the Financial Regulation)¹.

1.2. Subject: what is this call for tenders about?

The subject of this call for tenders is **SUPPLY AND INSTALLATION OF VIDEO SURVEILLANCE CAMERAS**, in the buildings of the European School, to provide greater security in transit spaces.

The contracting authority is the European School located in the municipality of Mol (Belgium), where more than 800 students (nursery, primary and secondary).

1.3. Lots: is this call for tenders divided into lots?

This call for tenders **is not divided into lots**, because for security reasons it is intended to obtain the same integrated control system, without technical differences that could hinder its daily use.

1.4. Description: what do we want to buy through this call for tenders (minimal technical specifications)?

The supplies that are the subject of this call for tender, including any minimum requirements, are described in detail below.

1.4.1. Background and objectives

The installation of this video surveillance camera system responds to the need to control possible cases of theft in our facilities and buildings, aggression or harassment among the educational community. In this way, the aim is to have a technological resource which, while serving as expert evidence in necessary cases, also serves as a deterrent to undesirable behaviour.

1.4.2. Technical description

Supply and installation of cameras and recording devices, interconnection, programming and commissioning.

The minimum components that must be installed are the following (however, the bidder may offer technical improvements):

¹ Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 (OJ L 193 of 30.07.2018, p.1).

BUILDING		DESCRIPTION	MIN. UNITS *
1	PRIMARY BUILDING	Cameras 5 mpix, 3,3-12 mm, IP66	10
		Connections Box	10
		16 channel Poe switch	1
		32 channel 8Tb Poe recorder	1
2	SWIMING POOL	Cameras 5 mpix, 3,3-12 mm, IP66	2
		Connections Box	2
		4 channel HiPoe switch	1
		8 channel 4Tb Poe recorder	1
3	NURSERY BUILDING	Cameras 5 mpix, 3,3-12 mm, IP66	1
		Connections Box	1
		4 channel HiPoe switch	1
		8 channel 4Tb Poe recorder	1
4	CANTEEN AND JEAN MONET CENTRE	Cameras 5 mpix, 3,3-12 mm, IP66	5
		Connections Box	5
		8 channel HiPoe switch	1
		8 channel 8 Tb Poe recorder	1
5	SPORT BUILDING	Cameras 5 mpix, 3,3-12 mm, IP66	2
		Connections Box	2
		4 channel HiPoe switch	1
		8 channel 8Tb Poe recorder	1
6	ADMINISTRATION BUILDING	Cameras 5 mpix, 3,3-12 mm, IP66	1
		Connections Box	1
		4 channel HiPoe switch	1
		8 channel 4Tb Poe recorder	1
7	SECONDARY BUILDING	Cameras 5 mpix, 3,3-12 mm, IP66	5
		Connections Box	5
		16 channel Poe switch	1
		32 channel 8Tb Poe recorder	1
8	DOMUS	Cameras 5 mpix, 3,3-12 mm, IP66	4
		Connections Box	4
		16 channel Poe switch	1
		32 channel 8Tb Poe recorder	1

** Changes of locations may be arranged, depending on the technical recommendations of the company awarded the contract.*

- Wiring and connections must be included in the price (The quantity and linear metres of wiring required can be determined during the visit, depending on the supplier's requirements). The wiring must be done according to the rules of the art and following the regulations in force (RGIE, belgian law...) .
- In particular, the Company shall take all necessary measures, particularly when selecting and laying cables, to avoid any type of harmful electromagnetic disturbance which may affect or compromise the proper functioning of the installations.
- Adjustment and calibration of all equipment, include in the price.
- The licenses and programming necessary for proper operation, included in the price.
- The company awarded the contract will be responsible for the management and processing of the necessary legal adjustments and official registration (declaration on www.aangiftecamera.be, interior and exterior pictograms).

- After installation, a training course on handling and use shall be included for the technical and safety staff of the European School of Mol. A user manual in paper format and in digitalised PDF format shall also be provided.
- The cabling shall be laid in existing trunking wherever possible. The outdoor installation will be placed on a surface mounted PVC pipe. All connections shall be made inside the camera housing or in a junction box. Cabling above the ceiling shall be installed in conduit, but shall not be anchored to the roof.
- Recording devices shall be mounted in existing junction boxes (provided that there is sufficient space) or junction boxes shall be provided by the tenderer for this purpose.

Regarding the cameras: The company/tenderer must be approved by the Federal Public Service Home Affairs as a camera systems company.

The price of the camera includes: the camera, with lens and its mounting accessories and its foot adapted to the place of assembly (the indicative location is specified on the plans but the exact location is determined during the construction by the installer according to the equipment he offers and its exact characteristics and the configuration of the premises).

In case of dissatisfaction of the M.O. as to the good coverage of the area to be viewed, it may be requested, without supplement, the relocation of the offending camera until satisfaction and obtaining the expected result.

The exact height of the camera's placement will depend on the vegetation of the trees as well as the vandalism that can be carried out on it. The exact location for each camera will be made before drilling for the wiring part as well as the post of it, it will also be taken into account the following points:

- The placement of an angle bracket if necessary.
- The placement of an offset foot.
- The placement of stainless-steel casing between the drilling and the camera for the mechanical protection of the cable against acts of vandalism.

It will be mentioned by the company vegetation to cut, prune, ... by the Contracting Authority in order to obtain an image without the presence of obstacles in the field of vision.

All the proposed material must be developed especially for the software part in Europe, USA, Canada, Japan or South Korea. No material from countries other than those mentioned will be admitted as well as brands that have been involved in cybersecurity incidents.

Important note: the cameras must be of the professional type, any other product will be automatically rejected as well as the offer on the basis of a justification by the project author.

All programming necessary for the proper functioning and including masking of private areas must be included in the offer.

Regarding recording servers: A additional server should be provided with a minimum storage of 80 Terabytes, and processor minimum similar to XEON silver 4110

Regarding optical fiber: In a shorter time, it is planned to pull a SINGLE MODE fiber optic cable with at least 12 strands, in order to create the network necessary for the proper functioning

of the surveillance camera installation and/ or to have a reserve for the future. The tenderers must to foresee and integrate this future Single Mode Fibre optic modules.

Regarding the cables between cameras and switches: This will be of type CAT-6A (FTP Free Halogen (0 halogen" (LSZH)).

Connectors: will be appropriate to the type of connection and support (RJ45, Fiber, ...).

1.4.3. Visits, questions and deadlines.

It is mandatory for the participants in the tendering process to visit the European School.

Visits will take place as follows:

The tenders will contact the European School to organize the visit and the European School de Mol will contact the interested tenderer informing them of the date, time and place of meeting. They must contact Mr. Roberto Teruel, by email at MOL-PROCUREMENT@eursc.eu communicating your interest in the visit, indicating the number of car plate to entry in the parking, and the name and ID of the attendees, **before 10:30 a.m. on 14 of November 2022.**

The mandatory visits will take place **during 15 or 16 of November 2022.** A maximum of 2 people per bidder is established. Access will not be allowed to any person who has not previously communicated it.

During the visit, plans of the building where the cameras are expected to be placed will be offered. And an informative session will also be given to explain some technical concepts, instructions to complete the documentation, etc.

Questions may be asked, in writing by email at (MOL-PROCUREMENT@eursc.eu) **until 20 November 2022 at 23:59h** at the latest and will be answered publicly and as soon as possible via the School's procurement Service website: <https://www.esmol.be/en/procurements>

Deadline to submit the tenders: 27/11/2022 at 23:59h (Central European Time)

Deadline to submit the encrypted password: 28/11/2022 at 9:00h (Central European Time).

1.4.4. Deliverables

The contractor (or leader in the case of a joint tender) must send an invoice via email for payment of the balance due under the contract, as provided for in the tender specifications and accompanied by the following:

- **25% on unloading and delivery of all equipment.**
- **65% once installed and connected, made the necessary adjustments and technical calibrations of the cameras.**
- **10% once the documentation for the legalization of the system has been presented to the official authorities.**

1.5. Place of performance: where will the contract be performed?

The supplies will be delivered at the following location:

European School of Mol

Europawijk 100 - 2400 Mol – België

Tel: 32 14 56 31 08

Web: www.esmol.be



<https://goo.gl/maps/Se7n9eez7waR7AU78>

The contract is expected to be signed electronically during **the week of 12-15 December 2022**.
The works can start the day after the contract is formalised.

The contractor must inform the contracting authority of the exact delivery/ works date at least **3 working days in advance**. All deliveries and works must take place **between 7:45 hours to 16:30 hours** at the place agreed for this purpose.

1.5.1. CPV and NUT

CPV: 35125300-2 – Security Cameras.

NUT: BE Belgique / België

- BE21 Prov. Antwerpen
- BE213 Arr. Turnhout:
- NUTS level 3, Country order 1, Region order 9

1.6. Volume and value of the contract: how much do we plan to buy?

The estimated total amount of all purchases under this contract is **EIGHTY THOUSAND EUROS (80.00,00€)**.

Incoterm: All materials will be delivered and placed at the location specified by contracting authority. Free of any charge for all transport, customs duties, transshipment insurance, delivery ready-to use, unpacking and installation, etc.

1.7. Duration of the contract: how long do we plan to use the contract?

The contract or purchase order resulting from the award of this call for tenders will be concluded for at most **three 6 months**. The details of the initial contract duration and possible renewals are set out in the contract or purchase order.

2. EVALUATION AND AWARD

The evaluation of the tenders that comply with the submission conditions will consist of the following elements:

- Check if the tenderer has access to procurement;
- Verification of non-exclusion of tenderers on the basis of the exclusion criteria;
- Selection of tenderers on the basis of selection criteria;
- Verification of compliance with the minimum requirements defined in the Tender specifications;
- Evaluation of tenders on the basis of the award criteria.

The *Contracting authority* will evaluate the abovementioned elements in the order that it considers to be the most appropriate. If the evaluation of one or more elements demonstrates that there are grounds for rejection, the tender will be rejected and will not be subjected to further full evaluation.

The unsuccessful tenderers will be informed of the ground for rejection without being given feedback on the non-assessed content of their tenders. Only tenderer(s) for whom the verification of all elements did not reveal grounds for rejection can be awarded the contract.

The evaluation will be based on the information and evidence contained in the tenders and, if applicable, on additional information and evidence provided at the request of the Contracting authority during the procedure.

For the purposes of the evaluation related to exclusion and selection criteria the Contracting authority may also refer to publicly available information, in particular evidence that it can access on a national database free of charge.

2.1. Exclusion criteria

The objective of the exclusion criteria is to assess whether the tenderer is in any of the exclusion situations listed in Article 136(1) of the Financial Regulation.

As evidence of non-exclusion each tenderer needs to submit with its tender a Declaration on Honour in the model annexed. The declaration must be signed by an authorised representative of the entity providing the declaration.

The initial verification of non-exclusion of tenderers will be done on the basis of the submitted declarations. The documents mentioned as supporting evidence in the Declaration on Honour need to be provided whenever requested and where this is necessary to ensure the proper conduct of the procedure within a deadline given by the Contracting authority².

Please note that a request for evidence in no way implies that the tenderer has been successful.

² The obligation to provide the supporting evidence will be waived in the following situations:

- if such evidence can be accessed by the Contracting Authority on a national database free of charge, in which case the economic operator shall provide the Contracting authority with the internet address of the database and, if needed, the necessary identification data to retrieve the document;
- if there is a material impossibility to provide such evidence.

2.2. Selection criteria

The objective of the selection criteria is to assess whether the tenderer has the legal, regulatory, economic, financial, technical and professional capacity to perform the contract.

The selection criteria for this call for tenders, including the minimum levels of capacity, the basis for assessment and the evidence required, are specified in the following subsections.

Tenders submitted by tenderers not meeting the minimum levels of capacity will be rejected.

When submitting its tender each tenderer shall declare on honour that it fulfils the selection criteria for the call for tender. The model Declaration on Honour annexed shall be used. The declaration must be signed by an authorised representative of the entity providing the declaration.

The initial assessment of whether a tenderer fulfils the selection criteria will be done on the basis of the submitted declaration(s).

The subsections below specify which selection criteria evidence must be provided with the tender, or may be requested later at any time during the procurement procedure³.

Please note that a request for evidence in no way implies that the tenderer has been successful.

2.2.1. Legal and regulatory capacity

Tenderers must prove that they have legal capacity to perform the contract and the regulatory capacity to pursue the professional activity necessary to carry out the work subject to this call for tenders.

The legal and regulatory capacity shall be proven by the evidence listed below:

- Proof of being legally constituted with the capacity to contract.
- Proof of being up to date with tax obligations and with social security.
- Proof of enrolment in a relevant trade or professional register
- Proof of authorisation that the tenderer is authorised to perform the contract in its country of establishment

2.2.2. Economic and financial capacity

Tenderers must comply with the following selection criteria in order to prove that they have the necessary economic and financial capacity to perform the contract.

Criterion F1	
Minimum level of capacity	Average yearly turnover of the last three (3) financial years above 50.000,00€.
Evidence	Copy of the profit and loss accounts and balance sheet for the <u>last three (3) years</u> for which accounts have been closed from each concerned

³ The obligation to provide the supporting evidence will be waived in the following situations if such evidence can be accessed by the *Contracting Authority* on a national database free of charge, in which case the economic operator shall provide the *Contracting authority* with the internet address of the database and, if needed, the necessary identification data to retrieve the document.

	involved entity, or, failing that, appropriate statements from banks. The most recent year must have been closed within the last 18 months.
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This evidence must be provided with the tender. The other evidence of economic and financial capacity may be requested by the Contracting authority at any time during the procedure. **Please note that a request for evidence in no way implies that the tenderer has been successful.**

2.2.3. Technical and professional capacity

Tenderers must comply with the following selection criteria in order to prove that they have the necessary technical and professional capacity to perform the contract.

Criterion T1	
The tenderer must prove experience <u>in the field of installation of security cameras</u>	
Minimum level of capacity	At least three (3) similar (in scope and complexity) projects completed in <u>the last three years</u> preceding the tender submission deadline, with a minimum value <u>for each of them 40.000,00€</u>
Evidence	<p>A list of projects meeting the minimum level of capacity. The list shall include details of their start and end date, total project amount and scope, role and amount invoiced. In case of projects still on-going only the portion completed during the reference period will be taken into consideration.</p> <p>As supporting documents for each project reference the Contracting authority may request statements issued by the clients and take contact with them.</p>

All of the above specified evidence of technical and professional capacity must be provided with the tender.

Involved entities must not be subject to conflicting interests which may negatively affect the contract performance. Where the Contracting authority has established such conflicting interests, it may conclude that the tenderer or an involved entity does not possess the required professional capacity to perform the contract to an appropriate quality standard.

The presence of conflicting interests shall be examined during the evaluation phase based on the statements made through the Declarations on Honour

2.3. Compliance with the minimum requirements of the Tender specifications

By submitting a tender, a tenderer commits to perform the contract in full compliance with the terms and conditions of the procurement documents for this call for tender. Particular attention is drawn to the minimum requirements specified in [Section 1.4 of these specifications][the Technical specifications document (Tender specifications – part 2)] and to the fact that tenders must comply with applicable data protection, environmental, social and labour law obligations established by Union law, national legislation, collective agreements or the international environmental, social and labour conventions listed in Annex X to Directive 2014/24/EU.

The minimum requirements shall be observed throughout the entire duration of the contract. Compliance with these requirements is mandatory and cannot be subject to any assumptions, limitations, conditions, or reservations on the part of a tenderer.

Tenders that are not compliant with the applicable minimum requirements shall be rejected.

2.4. Award criteria

The objective of the award criteria is to evaluate the tenders with a view to choosing the most economically advantageous tender.

Tenders will be evaluated on the basis of the following award criteria and their weighting:

1. Price Cost: 40,00%

The price considered for evaluation will be the total price of the tender, covering all the requirements set out in the Tender Specifications.

Cr.	Description	Weight
P1	<p>Price (Annex 4)</p> <p>To determine the evaluation of the Economic Offer, the following formula will be applied:</p> <p>1.1. The price considered for evaluation will be the total price of the tender, covering all the requirements set out in the Tender Specifications. Maximum 40,00 points</p> $Score = 40,00 \times \left(\frac{Best\ Offer}{Offer\ considered} \right)$ <p>The Best Offer being the cheapest.</p> <p>The maximum points will be the maximum score awarded in this section for the economic offer.</p> <p>The offer with the best prices receives the maximum score.</p> <p>Those offers that exceed the maximum of the budget for the framework contract will be excluded.</p> <p>Prices should be inclusive of all costs incurred by the tenderer such as manufacture, delivery, assembly and installation, transport, manpower costs, etc.</p> <p><u>Those tenderers that are more than 25% above the arithmetical average of all the offers submitted and administered, could be presumed as abnormal or low risky. Therefore, they may be provisionally excluded by the evaluation committee. However, the viability of its economic offer may be justified.</u></p>	40,00 %

2. Quality – 60,00%

The quality of the tender will be evaluated based on the following criteria:

Cr.	Description	Weight
Q2	<p><u>Criteria evaluated by means of value judgements on the quality and as set out in the technical specifications of the offer. (Annex 3)</u></p> <p>A technical description must be drawn up in which technical improvements can be provided to be evaluated over and above the minimum obligations contained in point 1.4.</p>	22,50%

	<p>In this section, value judgements made by the technical evaluation committee will be assessed on the best technical offer that is offered at no additional cost to the school, in terms of functionality and the most advanced technical solution. For this purpose, the tenderer is requested to describe in more detail, for example:</p> <ul style="list-style-type: none">- Technical study on the best placement/location of the cameras in the buildings.- Best option in terms of energy efficiency (reduction of consumption or level A++/D) of electronic equipment.- Best option on the reduction of overloads in the internet connection lines.- Resistance of materials, anti-vandalism, etc.- Viewing of the images: angles, distances, zoom, etc.- Operation if movement is detected in the area of vision of the cameras.- Alert systems to the school's central security post.- Possibility of recording at night or without lighting.- Data added to the images: date and time, etc.- Encrypted security system on the recording memories.- Possibility of dual connection in internal recording mode and CCTV on live.- Integration of software for viewing images with other generical options.- Programming and timing of system switching on and off,- Any other device or functionality, etc. <p>☛ Please note that in order not to delay the evaluation of these criteria, participating companies should not submit more than 30 pages in total for these descriptions.</p> <p>☛ Those tenderers who do not apply any technical offer description (about this criteria) will be evaluated with 0,00 points.</p>													
Q2	<p><u>Criteria evaluated by mathematical formula on the quality and as set out in the technical specifications of the offer. (Annex 4)</u></p> <p>The tenderers will provide a description of the cameras and other devices without reducing the minimum technical conditions described. Tenderers offering an increase in the below items, will have their score increased by up to a maximum of Y points:</p> <table><tr><th>Description</th><th>Maximum Points Y</th></tr><tr><td>Increase in the number of cameras.</td><td>10,00 points</td></tr><tr><td>Increase in the pixilation of the cameras (Min 5Mpix)</td><td>7,50 points</td></tr><tr><td>Increase on Channels for Poe Switch</td><td>5,00 points</td></tr><tr><td>Increase on Channels for Poe Recorder</td><td>5,00 points</td></tr><tr><td>Increase of Memory channel Poe Recorder</td><td>10,00 points</td></tr></table> <p>, according to the following formula:</p> $Score = Y \times \left(\frac{Offer\ considered}{Offer\ with\ widest\ capacity} \right)$ <p>☛ Please use only the offer model in Annex 4. For those descriptions not contained in said annex 4, it is recommended to use annex 3 of the technical offer. In case of confusion, it may be directly rejected.</p> <p>☛ <u>Those tenderers who do not apply any annex 4 (about this criteria) will be evaluated with 0,00 points.</u></p>	Description	Maximum Points Y	Increase in the number of cameras.	10,00 points	Increase in the pixilation of the cameras (Min 5Mpix)	7,50 points	Increase on Channels for Poe Switch	5,00 points	Increase on Channels for Poe Recorder	5,00 points	Increase of Memory channel Poe Recorder	10,00 points	37,50%
Description	Maximum Points Y													
Increase in the number of cameras.	10,00 points													
Increase in the pixilation of the cameras (Min 5Mpix)	7,50 points													
Increase on Channels for Poe Switch	5,00 points													
Increase on Channels for Poe Recorder	5,00 points													
Increase of Memory channel Poe Recorder	10,00 points													

2.5. Award (ranking of tenders)

Tenders shall be ranked according to the best price-quality ratio in accordance with the formula below:

$$P1 + (Q1+Q2) = \text{points}$$

The contract shall be awarded to the tender ranked first, which complies with the Tender Specifications and is submitted by a tenderer having access to procurement, not in an exclusion situation and fulfilling with the selection criteria.

3. FORM AND CONTENT OF THE TENDER

3.1. Form of the tender: how to submit the tender?

Tenders are to be submitted according to the instructions laid down in the Invitation to tender letter.

G Make sure you prepare and submit your tender early enough to ensure it is received within the deadline specified to submit an offer in the invitation. A tender received after this deadline will be rejected.

3.2. Content of the tender: what documents to submit with the tender?

The documents to be submitted with the tender are:

1. Envelope 1/ Zip File-1 Administrative docs.

- Tenderer's entity form (Annex 1)
- Declaration on the honour related to the exclusion and selection criteria (Annex 2)

2. Envelope 2/ Zip File-3 Technical proposition, docs.

- Your technical offer (Annex 3)

3. Envelope 3/ Zip File-3 Economical / Mathematics proposition docs.

- Your financial offer (Annex 4)
- Form bank account (Annex 5)

Each document must be in PDF and signed by a duly authorized representative of the tenderer

The following requirements apply to the technical and financial offer:

- *Technical offer.*

The technical offer must provide all the information needed to assess the compliance with Section 1.4 of these specifications and the award criteria. Tenders deviating from the minimum requirements or not covering all the requirements may be rejected on the basis of non-compliance and not evaluated further.

- *Financial offer.*

A complete financial offer.

In case of discrepancies between different documents, only the amount indicated in the financial offer will be taken into account.

The financial offer shall be:

- expressed in euros. Tenderers from countries outside the euro zone have to quote their prices in euro. The price quoted may not be revised in line with exchange rate movements. It is for the tenderer to bear the risks or the benefits deriving from any variation.
- quoted free of all duties, taxes and other charges, i.e. also free of VAT. The tenderer may indicate the amount of VAT but it must be shown separately.

<p>The European schools are exempt from such charges. Exemption is granted to the European Schools by the governments of the Member States. In Belgium, European schools are exempted through exemption No 450, Article 42, §3 paragraph 1st, 4^o of the VAT code.</p>

4. PROCESSING OF PERSONAL DATA

Any personal data included in or relating to the TENDER, including its implementation, shall be processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC. Such data shall be processed solely for the purposes of the monitoring of the tender by the data controller.

Tenderers or any other person whose personal data is processed by the data controller in relation to this contract has specific rights as a data subject under Regulation (EU) 2016/679, in particular the right to access, rectify or erase their personal data and the right to restrict or, where applicable, the right to object to processing or the right to data portability.

Should tenderers or any other person whose personal data is processed in relation to this contract have any queries concerning the processing of its personal data, it shall address itself to the data controller: the **Director of the European School of Mol**.

They may also address themselves to the Data Protection Officer of the data controller. They have the right to lodge a complaint at any time to the European Data Protection Supervisor.

Details concerning the processing of personal data can be requested to the data controller.

LIST OF ANNEXES:

The following documents are attached to this specification and form an integral part of this specification:

- Annex 1: Tenderer's entity form
- Annex 2: Declaration of the honour related to the exclusion and selection criteria
- Annex 3: Technical offer
- Annex 4: Financial offer
- Annex 5: Form bank account