



Comité des Élèves ESMOL

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PC Year: 2020-2021

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# Statute of the Pupils' Committee of the European School of Mol<sup>1</sup>

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<sup>1</sup> Pupils' committee, PC.

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## PREAMBLE

### The PCs within the European Schools and Naming Conventions

The right to representation of the pupils of the European Schools is enshrined in the Convention defining the Statute of the European Schools (1994) and the General Rules of the European Schools (Article 38). The right to representation of the pupils is embodied in the Pupils' Committee (henceforth referred to as the PC) in each European School, also called the 'Comité des Élèves' (henceforth referred to as the CdE) in francophone areas. At the European School of Mol, henceforth referred to as ESMOL, the anglophone term Pupils' Committee (PC) is used.

The general regulations for the PCs/CdE's are contained within document 2019-01-D-55-en-4 (Election Procedures of the Pupil's Representatives within the European School System) - the present statute can be considered as a local implementation of the above-mentioned document. In it, the role of the PC/CdE is defined as follows:

*"[...] the Pupils' Committee (PC) represents all the pupils of its school. It is a non-profit organisation, elected by the Presidency, independent and recognised by the school community and the different official bodies of the European Schools."*

This statute was written with this ideal in mind - the PC is an organization by the students, for the students. With regards to the integrity, democracy, and ideal functioning of the PC, it is vital that the PC strictly adheres to the regulations set out below.

## Article 1

### Aims and Scope of the Statute

- 1) The Statute needs to be read and understood by each PC member.
- 2) The Presidency (the President and Vice-President) is in charge of ensuring that each PC member receives a copy of and understands the Statute.
- 3) The Statute is binding for each PC member.
- 4) The Statute needs to be publicly available for all students to read.
- 5) The aim of the Statute is to provide a set of governance rules and directives that allow for the efficient operation of the PC.
- 6) The Statute can be modified with a 2/3 majority following an officially announced PC meeting, provided that at least 51% of PC members are present.
- 7) After the signature of the President and Vice-President, the new version of the Statute enters into force immediately.
  - a) After the school year of 2020-2021 it is only necessary for the President and Vice-President to sign the statute for it to be implemented.
- 8) Any student has the right to ask the PC for an explanation and rectification (if applicable) should they notice that the PC does not follow the Statute.
- 9) Any student has the right to suggest a new version of the Statute to the PC.
- 10) The Statute may not be binding on anyone else than the PC member

## Article 2

### The Structure, Functions and Aims of the PC

- 1) The PC is a non-profit, democratically governed, and independent organization working to represent the interests of the students.
- 2) The PC is the organization of (elected and nominated) students who work in the interests of the students.
- 3) The aim of the PC is to represent and defend the interests of the students. In that respect, the duties of the PC are as follows:
  - a) to represent the opinions of the students of Mol in its official capacity as an organization in matters concerning the functioning of the school;
  - b) to defend the rights of students and to take up any issues the students may have with the other stakeholders of Mol;
  - c) to act as a monitoring organization concerning the operation of the school and the rights of the students;
  - d) to act as the voice of students, and to help students at every turn in school life as a vanguard organization;

- e) to initiate projects on behalf of the students through cooperation with the other stakeholders of Mol;
  - f) to work with the Conseil Supérieur des Éléves (henceforth referred to as the CoSup) to help students in all the European Schools by voicing the opinion of the students of Mol;
  - g) to inform the student constituency in its official capacity as a link between the administration and parents about anything deemed necessary insofar as it is affecting the school life of students;
  - h) Should its presence be requested as per Article 44 of the General Rules of the European Schools, to be present and assist students as observers at the Discipline Councils and to assist anywhere else where its presence is requested by students;
  - i) to support and recognize all other autonomous student organizations within the premises of Mol after a positive outcome of the applicable voting procedure;
  - j) to ensure the existence of the Class Representatives and to meet with the Class Representatives as per directive 2019-2-17-REFORM-2 (“The Role of Class Representatives”).
- 4) The PC is composed of members, who then may take up posts or join working groups.
- a) Only members of the secondary cycle of Mol have the right to apply for membership of the PC;
    - l) With regards to the divide between the S123 and S4567 years, the S123 are encouraged to assist the and observe the PC in its duties (after applying to do so) but are not allowed to join it as members.
  - b) The PC may invite students who are not members of the PC to its working groups, and volunteers without voting rights may assist the PC;
  - c) The PC shall consist of at least six members.
- 5) The Presidency is responsible for setting up meetings with the PC or otherwise communicating with the PC so that the PC is able to effectively carry out its tasks.
- a) These meetings are open meetings, and all stakeholders of the school community can attend them as observers (provided there is space).
- 6) The Memorandum of Understanding between the PC and the Administration governs the PC’s access to a room in the school.
- 7) Access to the PC room is controlled by the Presidency, equally the relevant working group or the presidency oversee the hygiene and maintenance of the room.
- 8) The PC is officially recognized by the school community and the official bodies of the European Schools as per the Preamble, and is invited to attend the following meetings:
- a) CoSup, represented by two elected members;
  - b) the Administrative Board, represented by the President and the Vice-President;
  - c) the School Advisory Council, represented by the President and the Vice-President;
  - d) the Educational Council, represented by the President and The Vice-President, in addition to the one elected PC member from any linguistic section;
  - e) any other meeting as set up either by the PC, the PA, the PA Services, or the administration of Mol;
  - f) For each of these meetings, the Presidency designates two Rapporteurs by a simple majority vote to produce the required reports of these meetings.

## Article 3

### New Year Procedure, Elections to Posts and Decision Making in the PC

- 1) All voting in the PC may be carried out either secretly or in public depending on whichever method is deemed most appropriate by the Presidency in each case.
- 2) All voting in the PC is inscribed into the Register of Decisions Taken, the final results must be available to the public, if the presidency deems it appropriate.
- 3) Near the end of a scholastic year, the PC launches the procedure for electing 3 President and Vice-President candidates' pairs for the next scholastic year (henceforth known as the preliminary election).
  - a) All candidates run in President and Vice-President pairs, henceforth referred to as candidate pairs. It is recommended that one member of the candidate pair should be from S5 or S6 to assure continuity. If this cannot be accomplished the former presidencies must be willing to aid the new PC;
  - b) Any student from the PC or outside the PC may propose themselves as candidates for the post of President provided that they are at least 15 years of age as of the first day of the week of the general election (second round of election where all students get to vote, takes place at the beginning of a scholastic year), respect the European values as stated in article 11 and have a comprehensive knowledge of both the PC Statute and the European Schools system which is to be checked by the Presidency by asking random questions before their election speeches to the PC. The candidate pairs must send a motivational letter to the Presidency no later than the end of April to officially enter as a Presidential candidate, unless delayed due to extreme cases;
    - i) The above applies mutatis mutandis to the post of Vice-President.
    - ii) After all motivational letters are sent in, the candidates will have a period of time to campaign within the PC and the class reps from years 5-7 (the conditions and rules for the campaigns will be provided by the Presidency).
    - iii) If any member of the 3 candidate pairs is not a part of the PC, they will conduct PC related tasks as if they were a member but have no voting rights. This is to ensure that the candidate pairs are prepared for leading the PC the following year and for the Presidency to provide personal training as described in Article 10/2.
  - c) The PC internally, the class rep and deputy class rep from years 5-7 elect (2 vote per section per year) three candidate pairs from all the candidate pairs taking into account the European values and criteria listed in article 11 by the end of April;
    - i) The candidate pairs with the highest number of votes win by a simple majority vote.
    - ii) One PC member can only vote for one candidate pair.
    - iii) If a class rep or deputy class rep is also a PC member, they only have 1 in the preliminary election.
  - d) Over the summer break, the candidate pairs prepare their campaigns for the general election;
    - i) All candidate pairs should have an election program and a poster(s) prepared, which should be made available publicly and be put up in the school.

- e) The voting is done via a form or another method which is to be agreed upon by the management and the Presidency, after preliminary election;
  - i) The date and the regulations for the general election will be decided by the management and the Presidency sometime after the preliminary election and before the end of the same scholastic year.
- f) In case of unfortunate circumstances (where speeches are not allowed) each class watches the PC Presidential Election video with their teacher and voting occurs the following period.
  - i) The voting is carried out secretly.
  - ii) The students should have the option to vote for either of the three candidate pairs or to abstain.
  - iii) As such, the Presidency is elected by a direct vote of the secondary cycle.
  - iv) The administration, who is impartial, counts the votes and announces the results.
- 4) The President and Vice-President constitute the Presidency of the PC.
- 5) At the beginning of the scholastic year each class elects a class representative and a deputy class representative by a simple majority vote.
  - a) Each student should read the “role of the class reps” document, which will be provided by the class teacher, before applying for the post of class representative or voting;
  - b) After the election of the class representatives is completed, the PC shall receive a list of all class representatives from each year and section from the administration.
- 6) After the elections described in Article 3/3, the old PC members may apply to the Presidency of the newly formed PC for membership. If the former President wishes to take part in the PC the following year, he or she may act as the Chief Advisor for the newly formed PC if accepted into the PC by the newly formed Presidency and should be involved in the internal presidential affairs to ensure everything is going according to the wishes of the PC’s aims and goals from all years and to help train the newly formed presidency.
  - a) The Presidency is responsible for advertising this opportunity to the wider student constituency;
  - b) The application requirements are as follows:
    - i) The applicant must have a digital account on the preferred platform of communication as set by the Presidency.
    - ii) The applicant must also prepare a 1-3 min speech which is to be presented to the presidency of the PC on a time/date chosen by the presidency.
    - iii) The speeches must adhere to the conditions provided by the presidency.
    - iv) The speeches must be in any language that the Presidency speaks fluently.
    - v) The Presidency must have no reasonable doubt about the motivations or effort of an applicant.
  - c) The Presidency does not have the right to refuse entry of a student to the PC due to personal reasons.
  - d) After a period of time, the PC Sortition Procedure takes care of filtering the members as per Article 3/10.
- 7) Once the PC is formed, a List of Goals should be produced by the PC and shall be published and made available to the wider student constituency.
- 8) After the PC is formed, members are elected/nominated to their posts and working groups are formed as necessary.

- a) The Presidency of the PC is inaugurated after they sign their copies of the Statute;
- b) The PC elects its members to posts using a simple majority vote, provided the member(s) being elected have volunteered for the post(s);
- c) Alternatively, the Presidency may nominate members for a post with the only exception being the Treasurer and the two CoSup representatives which must be elected;
- d) The Presidency must elect representatives for the following committees, unless a member(s) of the Presidency wishes to take part:
  - i) Two representatives for the Green Committee.
  - ii) Five to ten representatives for the Domus Committee.
  - iii) Two representatives for the health and safety committee.
  - iv) Two to three representatives for the canteen committee.
  - v) Two representatives for the secondary educational council.
- e) The Presidency must share the following information in regard to the election procedure for the Committees:
  - i) Job descriptions for each Committee.
  - ii) Regulations/criteria that must be met before participation of said Committees.
- f) All members within any of the committees, mentioned in Article 3/7/d, as well as the sport and art/music committee, must report back to the PC after each meeting with all relevant information and a “minute” written by the secretary of the PC;
- g) Members of the sport and art/music committee must work in close correlation with the PC to ensure transparency;
- h) The following mandatory posts shall be created in the PC:
  - i) The secretary;
    - a) The secretary of the PC is encouraged to receive training from the school secretary if the school secretary wishes to provide training.
    - b) The Secretary must be 15 years of age as of the day of his or her election.
  - ii) The Treasurer;
    - a) The Treasurer must be 15 years of age as of the day of his or her election.
    - b) The Treasurer is elected internally in the PC after the presidential elections, the candidate must be a part of the PC.
  - iii) the CoSup representatives as per Article 2/8;
    - a) The CoSup representatives should be at least 15 years of age as of the day of their elections.
    - b) They should have a comprehensive knowledge of both the PC Statute and the European Schools system which is to be checked by the Presidency at their discretion.
  - iv) The club manager;
    - a) The Club Manager must be 15 years of age as of the day of his or her election.
    - b) They should have a comprehensive knowledge of both the PC Statute and the European Schools system which is to be checked by the Presidency at their discretion.
    - c) They must familiarise themselves with the club initiation form and the clubs that are present in the school (if there are any).
  - v) The Newspaper managers;

- a) The Newspaper Managers can be anyone within the PC;
  - b) Should have an adequate knowledge and understanding of 2 languages from English, French, German and Dutch
- vi) any other posts and their duties which are deemed necessary in the PC are drawn up ad hoc by directives or simple orders by the Presidency in cases where directives are too time consuming to produce in the short span in which a working group might be needed.
- i) It is encouraged that all the Working Groups take on the governance structure of collective leadership rather than centralized leadership.
- j) Members may apply to these posts and members may hold multiple posts;
- k) All mandates last one scholastic year unless re-elected or removed from office as per Article
- i) The mandate of the Presidency lasts until the new Presidency is fully elected unless re-elected or removed from office as per Article 5.
  - ii) If the CoSup representative(s) win the CoSup Presidency election at the end of the year, it is advised that they join the PC the next year.
- 9) The roles mentioned in article 3/7/h must be elected by a majority vote of the PC and must be approved by the Presidency.
- 10) Over the course of the year, the PC adopts decisions and issues opinions.
- a) Except for the presidential and post Elections, and with the exception of a modification of the Statute, the following procedures must be followed in the decision making:
    - i) To that end, at least 51% of members must be present to vote on decisions which involve the whole PC.
    - ii) To that end, decisions over projects, decrees or reform documents over the PC need 2/3 majority approval of the whole PC.
    - iii) To that end, finances need the approval of the Presidency, the Treasurer and the 2/3 majority of the PC.
  - (1) Before any large (>40% of the total of the financial assets of the PC) expenditures, a poll needs to be conducted with the PC's primary method of communication to ask for the opinion of the wider student constituency.
  - iv) To that end, all decisions adopted shall be ratified:
    - (1) All documents within the archive must be approved and ratified by the Presidency.
    - (2) the Ratification Information consists of the signature of at least one member of the Presidency, the date, and comments if necessary.
- 11) The PC Sortition Procedure takes care of filtering the PC members.
- a) This procedure can be initiated should it be deemed necessary by the Presidency.
  - b) After a period of time by which every member has had the time to prove themselves, the Presidency constitutes the jury and shall evaluate the contribution of the members to the PC.
  - c) The PC members are asked to explain what they did for the PC during this period of time.
  - d) The jury decides on each individual PC member accused of inactivity and/or activity contrary to the interests of the PC, and of the students and/or failing to comply with the Statute, whether they are fit to continue assisting the PC or not.
  - e) All members of the jury must agree before keeping a member/or kicking a member out of the PC (the rules described in *article 5* regarding the *removal from office* do not apply to the sortition procedure).

- f) After the sortition procedure takes place, the President must receive feedback from the PC and Vice-President and vice versa for the Vice-President.
- 12) The school administration issues the PC Certificates to the PC Members;
- a) The certificate must be signed by the President, the Vice-President and the Head Educational Advisor or Deputy Director or Director.

## Article 4

### Financial Matters in the PC

- 1) Concerning the storage and spending of financial assets:
  - a) the PC stores all of its financial assets in the deputy director's safe, unless the PC obtains their own safe;
  - b) assets can be stored temporarily in places, deemed fit by the presidency.
- 2) It is further stipulated that the Treasurer of the PC must keep an accounting document detailing all operations concerning the assets of the PC, and that this document must be publicly available for any member of PC.
- 3) The PC cannot provide loans to individuals or organizations.
- 4) The process of requisitioning debts from the PC by individuals can only be started in the scholastic year the expenditure was made.
- 5) The PC can only be taxed by the CoSup, as long as the PC is represented on CoSup by representatives elected by the PC.

## Article 5

### Rights and Duties of PC Members in connection to their Posts

- 1) The rights of all PC members are as follows:
  - a) Should a vote arise, all PC members have the same number of votes. In the case of a tie, the President may cast a tiebreaker vote.
  - b) As all students, all PC members have the right to freely express themselves and provide feedback to (following the Declaration of Human Rights, freedom of speech) the PC, the Presidency, the administration of the school or any other stakeholder in our school community.
  - c) All PC members have the right to receive a certificate at the end of the scholastic year testifying their participation in the PC should they have passed the sortition procedure.
  - d) All PC members have the right to be justifiably absent from class in the case of a PC meeting or an event whereby their presence is required and requested by the Presidency, unless a B test is taking place during that period. This right must not be abused. This right is equally recognized by the

school administration. The PC must prioritise for the meetings to take place during school break periods (studies, lunch etc.) or after school.

- e) As all students, all PC members have the right to question and demand an explanation from any stakeholder of the school on any decision taken, on their opinion on any school matter or procedure followed (right of sondage) as long as it is done in a proper manner and carried out through the correct channels of communication.
  - f) The CoSup representatives are entitled to reimbursement for their travel costs from the administration.
  - g) All PC members and students have the right to propose directives, statute modifications, projects, and initiatives provided that there is time during the relevant meetings on scholastic years.
  - h) All PC members may request a meeting as long as it approved by the Presidency.
- 2) The right of the Presidency:
- i) The Presidency must be given access of all data and information, regarding Instagram accounts, CoSup meetings, working groups etc.
- 3) The duties of all PC members are as follows:
- a) All PC members must act as spokespersons for the PC and its projects.
  - b) All PC members must act as representatives of the European school of Mol when discussing with individuals not part of the ESMOL community.
  - c) All PC members must share their opinions and be active in the PC to an extent.
  - d) All PC members must put the interest of the PC and thus of the students before their own personal interests.
  - e) All PC members must always act to help the PC achieve its aims as per Article 2/3.
  - f) All PC members must be well-informed about the working of the European Schools and the PC statute and must be informed on the current projects of the PC.
  - g) All PC members must follow the PC statute to the best of their abilities.
  - h) All PC members must make it to all the PC meetings and must try their best to aid the PC except in cases where they can absolutely not for a justifiable reason, to be decided by the Presidency (Presidency must remain partial).
  - i) Like the wider student constituency, all PC members must respect each other and all stakeholders of the schools;
  - j) All members of the PC must respect the European values as stated in article 11.
- 4) The duties of class representatives are covered by directive 2019-2-17-REFORM-2 (“The Role of Class Representatives”).
- 5) The duties of the President are as follows:
- a) The President is the main person in charge of the functioning of the PC.
  - b) They must ensure that the PC achieves its projects and aims.
  - c) They prepare and preside over meetings.
  - d) They are the main enforcer of the Statute and must adhere to the rules of the Statute. In cases where their conduct in following the statute is widely questioned, the previous Presidency (of the year before) must be consulted to make a ruling, and if found guilty of failing to follow the statute and change their ways after this, it constitutes as grounds for impeachment.

- e) They must ensure that the directives are followed, and that the PC Transparency Project is constantly informing students of matters concerning them and the PC.
  - f) They must be in permanent contact with the administration, the teachers, the staff, and the parents.
  - g) They must always be neutral in his/her duties as the President of the PC.
  - h) They should never impose his or her opinion but must allow debates to occur and a healthy PC to flourish.
  - i) They must assist at the meetings described in Article 2/8.
- 6) The duties of the Vice-President are as follows:
- a) The Vice-President has the same duties as the President but in the second plane.
  - b) They shall cooperate with the President to help them in their duties.
- 7) The duties of the Treasurer are as follows:
- a) They shall cooperate with the rest of the Presidency to help them in their duties.
  - b) They are responsible for all financial aspects of the PC.
  - c) They must make sure that all financial regulations described in Article 4 are followed and that the Accounting Document is kept up to date.
  - d) They must be available to sign the expenditure requests as mandated by the PC.
  - e) They must strive for transparency within the school and with all European schools.
- 8) The duties of the CoSup representatives are as follows:
- a) The CoSup representatives' main duty is to represent the opinion of the PC at CoSup meetings.
  - b) As such, it is their duty to inform the Presidency and the PC of the agenda/results of the CoSup meetings should they take place.
  - c) As such, it is their duty to represent the opinions produced by the PC.
  - d) As such, the CoSup representatives are not to form their own opinions if the PC has ratified a standpoint on a certain issue.
  - e) If the PC has not ratified a standpoint on a certain issue, the CoSup representatives are given autonomy to form their own opinions.
  - f) It is also the duty of the CoSup representatives to provide the minutes of every meeting.
- 9) The duties of the Head of PR representatives are as follows:
- a) It is the Head of Public Relations duty to raise PC awareness amongst all pupils of Mol through a considerable presence of the PC on the internet and on social Medias;
  - b) The Head of Public Relations may use every mean of his thought to communicate and interact with pupils of the European Schools to spread information and collect the opinion of the Pupils;
  - c) He or she shall act as the bridge between the students and the PC, where they communicate all ideas and topics discussed during the PC's meetings;
  - d) The head of PR will manage the PC's Instagram page as well as the meme page (or someone else could be appointed for the meme page by a majority vote) and will be in charge of creating posters to promote the ideas/events of the PC.
- 10) The duties of the club manager are as follows:
- a) The main duty of the club manager is to approve/decline new club proposals using the club initiation form. If a new club meets all requirements found in the initiation form, the club manager may not decline the creation of said club; however if the club manager denies it on the basis of the club being inappropriate, the club manager must bring forth the proposal to the Presidency to discuss its acceptance.

- b) The club manager should have a meeting with the club leader to do everything in their power to assist the club leader in completing the club initiation form and to discuss specific needs (ie: if the club leader is unable to find a supervisor or the club leader is in need of equipment...)
  - c) After all details are agreed upon between the club manager and club leader, the Presidency must sign and confirm the club initiation form.
  - d) It is then the club managers duty to inform the school management of the club with all necessary details.
  - e) The PC President and Vice-President may assist the club managers in their duties.
  - f) If all requirements are met on the club initiation form and it's accepted by the Presidency, there is no reason for it to be denied.
  - g) To evaluate the clubs through the bimonthly reports that will be sent from the club leaders and to visit the clubs a few times to ensure its stability.
  - h) During the initial stages of the club, the club manager will keep regular check ups on the clubs to ensure its stability.
- 11) The duties of the newspaper managers are as follows:
- a) Must keep in contact with the 13starsnewspaper lead and must attend the meetings organised on the 13starsnewspaper teams
  - b) Advertise the opportunity to the students of ESMOL to write articles for the 13starsnewspaper.
  - c) Must evaluate and manage all articles before being published on 13stars
  - d) Should have set goals in terms of the number of articles produced over a set time period.
- 12) The duties of the secretary are as follows:
- a) Must write the minutes for each PC meeting as well as write a list of attendance.
  - b) Must go to meetings of the SC to take down the minutes and share them with the PC.

## Article 6

### Directives to Follow

- 1) The PC may issue directives that complement this Statute, and that describe its provisions in more detail, or that lay down foundations for new organizational structures or projects of the PC.
- 2) These directives must follow directive 2019-1-29-REFORM ("The Initiation of the PC Document Template and the Reform") and must be ratified by the Presidency.
- 3) After ratification, these directives are considered to have entered into force and are to be taken into consideration.
- 4) Directives can be revoked by any member of the Presidency if agreed upon, however the President has the final say if in disagreement.
- 5) The existence of these directives and the directives themselves must be passed on from Presidency to Presidency in the PC.

- 6) These directives have the same authority as the Statute in everything except their ratification and revocation method.
- 7) These directives must be issued in the form of a formal document.
- 8) These directives must not be at odds with provisions of the Statute, unless approved by the Presidency.

## Article 7

### Discipline and Removal from Office in the PC

- 1) Should the President, Vice-President, Treasurer, Head of PR, secretary, Club Manager, club manager or any member of the PC act in a way contrary to the interests of the PC or the students or the statute, or not fulfil their duties, the PC may hold a vote of no confidence to remove them from their post. To initiate a vote of no confidence (regarding any member of the presidency) the vote must be approved by the Director or deputy-Director. The only legitimate grounds for impeachment of any member of the Presidency are as follows:
  - i) Inactivity, meaning failing to actively pursue the goals of the PC or of the students
  - ii) Misuse of power (i.e. cronyism, corruption, accepting bribes...)
  - iii) If the newly formed Presidency goes against the statute of the Pupil's Committee, the previous Presidency must step in to overlook and guide the newly formed Presidency.
- 2) The final decision of impeachment (regarding any member of the presidency) must be approved by 80% of the PC and the Director or Deputy-Director. Before such a Vote of No Confidence (regarding the presidency) can take place, the member must have been warned two weeks prior, by the Director or Deputy-Director. All members of the PC and the Director or Deputy-Director must be present for a vote of no confidence towards the Presidency (unless excused by Deputy-Director or Director).
- 3) Acting in contrary to the interests of the PC or of the students or failing to follow the statute (which is determined by Article 7/4/d). Before such a Vote of No Confidence (regarding any member of the PC, other than the presidency) can take place, the member must have been warned one week prior, by the Presidency.
  - a) All warnings must be added into the Archive (including warnings towards the Presidency).
- 4) The no-confidence vote may be requested to the Presidency by any member of the wider student constituency (including the PC). The request must be in the format of a document.
- 5) The Presidency may give warnings to the Treasurer, Head of PR, Newspaper managers, secretary, club manager (any internal role) or any committee reps if they are not fulfilling their role/acting in contrary to the goals of the PC or statute. If any of the roles mentioned above are still unable to fulfil their role or unable to act in accordance with the goals of the PC, the Presidency may strip them of their title 3 weeks after the warning. If false accusations and a false decision is made, the previous Presidency must be contacted to look over the problem and discuss with the newly formed Presidency.
- 6) The Presidency can simply strip an internal role title from a PC member following article 7/5; however, the Presidency may not kick them out of the PC without having a vote of no confidence as stated in Article 7.

- 7) The accused must be made fully aware of the accusations against them and must be given a chance to defend themselves before a vote is taken.
  - a) A meeting must be set up with the accused, accuser(s), Presidency, Treasurer and all members of the PC;
  - b) Only after both sides are heard, can the voting take place.
- 8) All members of the PC must be present for a vote of no confidence towards a member of the PC, other than the Presidency (unless excused by the Presidency) and must be approved by 51% of the PC.
- 9) After a decision has been taken (regarding a removal of post), the decision must be shared to the wider constituency and must be added to the Archive.
- 10) If the decision is removal from office, the unfilled position must be filled as fast as possible as per Article 3/7.
  - a) If the President is removed from Office, the Vice-President becomes the President and a new Vice-President must be elected unanimously by the members of the PC;
  - b) If the Vice-President is removed from office a new Vice-President must be elected unanimously by the members of the PC;
  - c) If both the President and Vice-President is removed from office a new Vice-President and President must be elected unanimously by the members of the PC.
  - d) If a member of the PC is removed from office (excluding the Presidency and internal roles), the Presidency can decide to recruit a member to fill in the position if necessary.
  - e) Any member appointed to any internal role where the preceding member was removed from office must be elected unanimously by the members of the PC.
- 11) If any member of the PC wishes to resign (excluding the Presidency, Treasurer, Head of PR, secretary, club manager or newspaper manager) a mail must be sent to the Presidency including the reasons as to why they wish to resign.
- 12) If the Vice-President, the Treasurer, Head of PR, secretary, club manager or newspaper manager wishes to resign, they must come to an agreement with the President.
- 13) If the President wishes to resign, a formal letter must be sent to the Director and Deputy-Director and can only officially resign once both positions of President and Vice-President are filled according to article 5/8.

## Article 8

### PC Transparency

- 1) The PC is accountable to the student constituency of ESMOL.
- 2) As such, the PC needs to inform the wider constituency on the work the PC is doing.
- 3) In addition to the List of Goals and List of Achievements as described in Article 3/6, the PC needs to periodically publish reports to the students, including, but not limited to:
  - a) the progress of projects and the status of projects;
  - b) proof of representation via meeting minutes and reports;
  - c) the different meetings that take place in school and reports of those meetings;

- d) events in school and changes in the system;
  - e) public messages from the CoSup.
- 4) These can be done over email, social media and the 13 stars newspaper.
  - 5) The PC must publish a minimum of 3 reports throughout the year in addition to the List of Goals and List of Achievements.
  - 6) The PC must also be able to provide information to students about any of those points listed in Article 8/3 on the request of student(s).
  - 7) The PC may ask the wider student constituency their opinion on projects, meeting agenda points and expenditures.
  - 8) The Credentials Store document is responsible for storing access to websites, social media profile and more, managed by the Head of PR and only shared with the Presidency.
  - 9) The Accounting Document, the minutes, and the Register of Decisions Taken must always be available to the public on request.
    - a) The Archive contains all written documents, research, financial documents, statutes, posters, minutes, the “register of decisions taken”, official proposals, and all written Directives.
    - b) The archive must be regularly updated by the Presidency unless a role is assigned to any member of the PC.
    - c) The Archive is strongly recommended to be a digital archive.
    - d) The register of decisions taken must include all warnings, removal of posts (as a PC member or internal role), decisions made regarding directives, all voting decisions regarding internal roles and committee members.

## Article 9

### **Provisions on Democracy, Social Change and PC Continuity**

- 1) The PC is a democratic and independent organization.
- 2) As such, it shall not allow any other stakeholder to interfere in its functioning other than the students.
- 3) As such, no regulations can be developed and applied that aim to diminish the democracy and independency of the PC.
- 4) As such, no regulations can be developed and applied that aim to diminish the role of student representation at ESMOL.
- 5) As such, the students and the PC must be aware of their importance, integrity, and voice that they have in the functioning of the school community.
- 6) As such, the students and the PC must be aware that the PC is not only about S123 Discos, Bake Sales and Clothing Lines or Hoodies.
- 7) As such, the students and the PC must be aware that their organization is just as integral, if not more, than that of the administration, teachers, or parents.
- 8) As such, it is vital that this Statute is followed and that the PC does not lose its roots as far as integrity goes.

## Article 10

### Continuity and Stability

- 1) Ensuring the continuity and co-operation in-between different years and presidencies is essential to maintaining the stability and good functioning of the PC.
  - i) To that end the Archive must be passed on to successive presidencies with full editing access.
  - ii) To that end it is strongly recommended that data is centralized through the Archive, Social media profiles and emails.
- 2) The Presidency must act as a mentor to the 3 candidate pairs by seeking to do the following:
  - i) Giving their experience and advice to each of the candidate pairs.
  - ii) Ensuring that they have a comprehensive knowledge of the PC statute as well as the EU school system.
  - iii) Facilitating access to knowledge required to run the PC.

## Article 11

### European values and criteria

The EU school values are common to the EU countries in a society in which inclusion, tolerance, justice, solidarity, and non-discrimination prevail. These values are an integral part of our European school way of life:

- 1) **Human dignity** is inviolable. It must be respected, protected, and constitutes the real basis of fundamental rights.
- 2) **Freedom.** Individual freedoms such as respect for private life, freedom of thought, religion, assembly, expression and information are protected by the EU Charter of Fundamental Rights.
- 3) **Democracy.** The functioning of the EU schools is founded on representative democracy and education. Being a European school member also means enjoying democratic rights.
- 4) **Equality** is about equal rights for all EU school members. The principle of equality between women and men underpins all European policies and is the basis for European integration. It applies in all areas regarding sexuality, education, race, beliefs.
- 5) **Human rights** are protected by the EU Charter of Fundamental Rights. These cover the right to be free from discrimination on the basis of sex, racial or ethnic origin, religion or

belief, disability, age or sexual orientation, the right to the protection of your personal data, and or the right to get access to justice.

When the vote for the 3 candidate pairs takes place, the PC members must evaluate the qualifications of the candidate pairs using the following objective criteria:

- 1) A comprehensive knowledge of the EU school system and the PC statute;
- 2) Leadership skills, being able to take decisions, lead the members of the PC and represent the voices of the students;
- 3) Knowledge of languages, particularly English;
- 4) Understands and respects the European school values;
- 5) Understands the workload and responsibility that comes with the position;
- 6) Understands his/her position in the European school system and duties as President stated in article 7/5;
- 7) Planning and Organisational skills;
- 8) Must be able to promote a European and festive spirit.

## Article 12

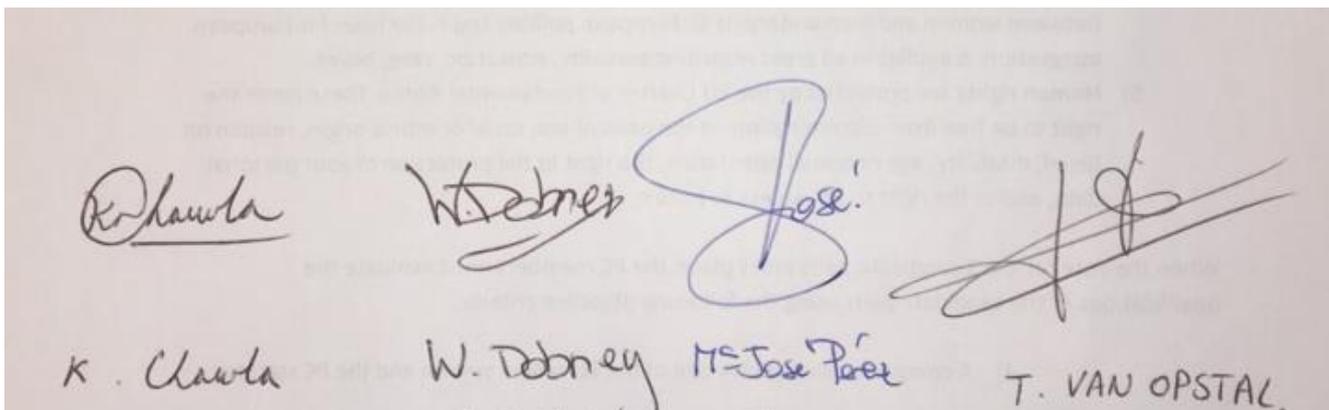
### Entry into Force

- 1) This Statute enters into force immediately after its adoption and ratification as per Article 1 and Article 3.
- 2) All Statute modifications enter into force immediately after their adoption and ratification as per Article 1 and Article 3.

## Annexes

All annexes, that is the directives mentioned, to this document can be found in the Archive.

Drafted by Krish Chawla (PC President 2020-2021) and William Dobney (PC Vice-President 2020-2021) and last edited on the 24<sup>th</sup> of October 2020.



Signature of President

Vice-President

Director

Deputy-Director